

Code of Conduct

The Senior Citizens Center of Saratoga Springs (the Center) is a community-based organization dedicated to improving the lives of older people in our community. Participation in the organization's programs is subject to the observance of the Center's rules and procedures. ***The activities outlined below are strictly prohibited.*** Any participant or staff member who violates this Code is subject to discipline, up to and including removal from the program.

- Abusive language towards a staff member, volunteer or another participant.
- Reporting to the program while under the influence of drugs or alcohol.
- Bringing onto the Senior Citizen Center's property dangerous or unauthorized materials such as explosives, firearms, weapons or other similar items.
- Discourtesy or rudeness to a fellow participant, staff member or volunteer.
- Verbal, physical or visual harassment of another participant, staff member or volunteer.
- Actual or threatened violence toward any individual or group.
- Conduct endangering the life, safety, health or well-being of others.
- Failure to follow an agency policy or procedure.
- Bullying or taking unfair advantage of any participant.
- Failing to cooperate with an adult supervisor/leader/mentor.
- Abuse of the Center or its contents, including misuse, theft or abuse of the building, equipment or supplies.
- Abuse or theft of another member's property.
- Use of the building only during established hours of operation, not exceeding closing time without prior authorization of the Executive Director.
- By signing the below, I authorize the Adult & Senior Center of Saratoga to publish photographs of me, and my name, for use in printed publications and on the website.

I have read and understand the Senior Center of Saratoga Springs Code of Conduct. I agree to abide by the rules described above for as long as I am an active member of the Center and understand that I may be removed as a participant if I violate any of these rules.

Signature _____

Date _____

Witness _____

Date _____